

Disability and Employment eLearning Task Force Overview

The Employment and Training Administration (ETA), within the U.S. Department of Labor, is announcing a new exciting opportunity for individuals from the Workforce Innovation and Opportunity Act (WIOA) programs and partners to join the *Disability and Employment eLearning Task Force*. In building on the work stemming from the *Workforce Innovation Cohort on Disability and Employment*, members of this new task force will provide subject matter expertise and feedback on the development of innovative online training modules to support nearly 2,400 American Job Centers effectively serve people with disabilities.

The *Disability and Employment eLearning Task Force* will be:

- ◆ Comprised of 20 to 30 individuals from front-line staff, state leaders and partners who are helping operationalize WIOA;
- ◆ A less intensive process than previous cohorts, eliminating the need to apply as a team; and
- ◆ Helping shape the content of training modules posted on WorkforceGPS to support the American Job Center network.

Overview

Why Apply?

The *Disability and Employment eLearning Task Force* members will have an opportunity to:

- ◆ Engage with peers from across the country to collectively contribute on the development of training content;
- ◆ Voice front-line training needs within their state or local area to ensure products developed are high-quality and relevant; and
- ◆ Share their expertise and observations to ensure proposed training modules have meaningful content.

How to Apply

- ◆ Applications can be completed at <https://www.surveymonkey.com/r/eLearningTaskForce> and are due by 6 pm ET on **Friday, August 23, 2019**. For any questions related to the application, please email taskforce@mahernet.com.
- ◆ Applicants will be asked to provide their name, title, organization/agency, WIOA partner representing, city, state, email, phone and indicate if they work at the local, regional, state or national level.
- ◆ Applicants will also answer two questions:

- Please describe why you are interested in serving as a member of the Disability and Employment eLearning Task Force (Limit 2 paragraphs).
- Please describe how your unique knowledge, skills, and abilities will aid the *Disability and Employment eLearning Task Force* in developing effective training (Limit 2 paragraphs).

Expectation of Commitment

- ◆ Engage in Monthly Meetings:
 - Attending seven to nine virtual meetings, taking place monthly between September 2019 through April 2020. Meetings are anticipated to last no longer than one hour in length.
 - For each meeting, a designated topic and/or agenda will be provided in advance.
- ◆ Participate in Individual Review and Subcommittee Work:
 - Individual review time for Task Force members may vary for each item, and, subcommittees may be used to divide the work evenly across the Task Force.

Task Force Expertise and Experience

ETA is looking for diverse perspectives. Individuals with any of the below subject matter expertise and/or experience are encouraged to apply.

- ◆ Subject Matter Expertise:
 - Accessibility, Universal Access, Adult Learners, Equal Employment Opportunity, Evidenced-Based Service Strategies, and Business Engagement.
- ◆ Experience:
 - Effective Communication Serving Individuals with Disabilities, Co-Enrollment Strategies, Customer Service, Service Integration, Case Management, Frontline Staff Experience, Internal Training and Staff Development, Experience implementing Disability Employment Initiatives, and Experience serving on previous ETA cohort (lack of previous cohort participation does not exclude you from participating in Task Force).

[Click HERE to Apply Today](#)

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